

Minutes of the Executive Committee Meeting of KSREC held on 25.02.2023 at 03.00 p.m. in the chamber of Additional Chief Secretary to Government, Planning and Economic Affairs Department

1.	Sri. Puneet Kumar IAS	Additional Chief Secretary to Government, Planning and Economic Affairs Department & Chairman, Executive Committee, KSREC
2.	Smt. Sreekala S Panicker	Joint Secretary Finance Department
3.	Smt. Sangeetha K.R.	Joint Director Kerala State Planning Board
4.	Sri. Priyesh R.	Chief Engineer (I &A) Irrigation Department
5.	Smt. Josnamol S.	Joint Director Panchayath Department
6.	Sri. Syam Krishnan K.	Deputy Director, Directorate of Industries & Commerce
7.	Sri. Nizamudeen. A.	Director, KSREC & Convener, Executive Committee, KSREC

The Executive Committee meeting started at 03.00 p.m. with Sri. Puneet Kumar IAS, Additional Chief Secretary to Government, Planning and Economic Affairs in the Chair.

Seven members attended the meeting. Director, NNRMS, Bangalore and Director, NCESS did not attend the meeting.

The committee discussed the agenda and decisions taken are detailed as follows:

Item No.1	Approval of Minutes of the Executive Committee Meeting held on 19.10.2022
	The Executive Committee approved the Minutes of the Meeting held on 19.10.2022

Item No. 2	Review of action taken on the decisions of the Executive Committee Meeting held on 19.10.2022
	<p>Chairman reviewed the action taken on the decisions of Executive Committee meeting held on 19.10.2022. The following decisions were taken:</p> <p>Chairman directed to complete the actions pending in the decisions taken in the EC meeting held on 18.01.2022, viz. Qualification of project staff and Re-designation of Scientific posts, within two months, ie. before 30th April, 2023, as it is already delayed by one year.</p> <p>Executive Committee decided to send proposal to Government immediately for condonation of delay in filing documents before District Registrar and seeking permission for the one time settlement of the penalty amount.</p> <p>Executive Committee decided to submit the clarifications sought by Finance Department immediately and permanently resolve the issue regarding the payment of gratuity for the KSREC staff.</p>
Item No. 3	Approval of Audit of Accounts for the year 2021-22
	<p>The Executive Committee noted the Audit of Accounts. The following decisions were taken.</p> <p>A separate register of expenditure should be maintained with details of allocation of expenses and the expenditure incurred, for verifying the correctness of allocation and expenditure. The details of utilized and unutilized amount should also be recorded in the register.</p> <p>Regarding TDS it was decided that amount should strictly be deducted from the salary of employees and be paid timely as per rules, so that the same issue shall not be repeated in future.</p>
Item No. 4	Budget Estimate Plan for 2023-24
	Approved

Item No. 5	Plan Components and Externally funded projects
	Executive Committee noted the details.
Item No.6	Mobile and Web Application for mapping of Eco-Sensitive Zones around National Parks and Wildlife Sanctuaries in Kerala
	Executive Committee appreciated the work done.
Item No.7	Collaboration with Educational Institutions
	Executive Committee accorded sanction to collaborate with two educational institutions following the same procedure approved by earlier Executive Committee. Director informed that the services of the students in the collaborating educational institutions are utilized in the projects and there is no loss to KSREC.
Item No.8	Upgrading KSREC as a Centre of Excellence
	Executive Committee ratified the action and accorded sanction for upgrading KSREC as a Centre of Excellence for CRZ mapping at cadastral scale.
Item No. 9	Setting up a permanent campus for KSREC
	Executive Committee discussed the matter and following decisions were taken. a) Endorsed the action taken of requesting Revenue Authorities for obtaining 1 Acre of land available in Bl.No.20, Sy.No.671/3 & 647/1 Part in Cheruvakkal Village in Thiruvananthapuram Taluk, from Revenue Department, for the construction of own campus for KSREC. Director, KSREC was authorized to follow up on this matter. b) Committee decided to utilize Rs.1.00 crore deposited in District Treasury, Thiruvananthapuram for the construction of own campus for KSREC. Committee decided that amount of Rs 2.00 crores earmarked in the State Budget towards the

	<p>infrastructure support to KSREC should be utilized subject to condition of obtaining all the mandatory and specific approvals and the resource availability from time to time, with the concurrence from Finance Department.</p> <p>c) Committee entrusted Director, KSREC to initiate discussions with NRSC and ISRO to expedite the possibilities for getting financial assistance for the construction of own campus for KSREC.</p>
Item No. 10	Seeking Corporate Social Responsibility fund for Server upgradation.
	<p>Committee authorized Director KSREC to examine the provisions admissible for Corporate Social Responsibility funding under the Companies Act and ascertain whether the activity of server upgradation in KSREC qualifies under the same. If it is admissible under the provisions for CSR funding, separate proposal may be sent to Government for exploring the CSR funding from potential sources like Central and State PSUs.</p>
Item No. 11	Retirement benefits of Dr. C. E. Paul, Scientist B
	<p>Executive Committee noted and suggested to obtain clarification from Planning and Finance departments regarding applicability of gratuity rules and also to obtain clear guidelines from Finance Department in this regard.</p>
Item No. 12	Extension of service of Dr. N. C. Anilkumar, Scientist-R
	<p>Committee decided to constitute the Assessment Committee for evaluating the performance of the scientific staff. Committee also decided that the two experts suggested in the Assessment Committee shall be persons of great eminence from similar kind of institutions like NRSC and ISRO. Committee entrusted Director, KSREC to request NRSC and ISRO for nominating experts of great eminence within 10 days, for inclusion in the Assessment</p>

	<p>Committee.</p> <p>Dr. N. C. Anilkumar may be directed to submit specific application requesting assessment for continuing upto 60 years of age.</p> <p>Committee decided to convene the Assessment Committee and complete all procedures latest by 31st March 2023 and to place the decisions/recommendations in the next Executive Committee.</p>
Item No. 13	Extension of service of Dr. S. Jane Mithra, Scientist B
	<p>Executive Committee recommend sending proposal to Government for enhancing the retirement age of Dr. S. Jane Mithra, Scientist B from 55 to 56 as done in the case of other scientific staff, who retired from service in KSREC.</p> <p>Regarding his submission for extending the service upto the age of 60 years, it could be taken up only after assessment by the Assessment Committee.</p> <p>Director, KSREC was asked to take steps in the regard and complete all procedures latest by 31st March 2023 and to place the decisions/recommendations in the next Executive Committee.</p>
Item No.14	Pension under Employees Pension Scheme-1995 (EPS-1995) of the Employees Provident Fund Organization (EPFO)
	<p>Director, KSREC informed that no specific orders were obtained from the EPFO or Government regarding filing of joint option for higher pension. Chairman opined that the matter should be taken up with EPFO and also the same shall be addressed to Additional Chief Secretary, Finance Department immediately as there being time limit for the compliance of the orders of Hon'ble Supreme Court. Chairman also requested the representative from Finance Department to expedite the matter and issue necessary directions so that compliance of the orders of Hon'ble Supreme Court is appropriately made by Director, KSREC, within the stipulated time.</p>
Item No.15	Handing over furniture to Professional Employment Exchange

No.A2/2023
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	Executive Committee noted the action.
Item No. 16	Any other item with the permission of the Chair
	<p>1. <u>Submission of Annual Confidential Reports</u></p> <p>After detailed deliberations on the matter, the following decision was taken.</p> <p>Executive Committee decided that all officers of the Centre should submit the Annual Confidential Reports in the prescribed format before 31st May 2023 without fail.</p> <p>2. <u>Qualifying criteria for assessment</u></p> <p>After detailed deliberations on the matter, the following decision was taken.</p> <p>Executive Committee decided that persons for assessment should have vigilance clearance and should submit the Annual Confidential Reports for evaluation by the Assessment Committee.</p> <p>Executive Committee considered and unanimously decided that Annual Confidential Reports of scientific staff for the last 10 years shall be considered by Assessment Committee, for continuance in service of an employee upto the age of 60 years.</p> <p>3. <u>Raising the retirement age of scientific staff</u></p> <p>After detailed deliberations on the matter, the following decision was taken.</p> <p>Executive Committee recommended that the retirement age of scientific staff of KSREC may be made at par with the existing retirement age of Kerala Government employees, ie 56 years as it would avoid a situation of taking up individual cases for raising their retirement age from 55 years to 56 years. Committee decided to send proposal to Government in this regard.</p>

Meeting concluded at 4.30 p.m.

Puneet Kumar
28/02/2023
Additional Chief Secretary to Government
Planning and Economic Affairs Department &
Chairman, KSREC Executive Committee